



Minutes of Association of Breast Clinicians Annual General Meeting

19th January 2021

Virtual Meeting via Google Meet (COVID 19)

1 Attendance record

Exec Present

Zoe Goldthorpe (ZG)

Di Dalgliesh(DD)

Cathy Coleman(CC)

Kate D’Arcy (KDA)

Kate Jenkins (KJ) –

Members Present

Anita Huws

Asma Javad

Claire Godfrey

Nadia Akhtar

Sally Bundred

Taiwo Ali

Vanessa Newman

Natalia Zakharova

Alice Moody

Sarah Wake

Fatima Ali

2. Apologies

Bethan Bailey

Christine Swinson

Elena Hopkins

Vian Salih

Rachel Evers

Eleanor Thorpe



3. Minutes of AGM 13th June 2019

Minutes of last AGM were passed as an accurate record

Proposed by ZG and seconded by Kate D'arcy and Asma Javad

4. Reports of ABC executive officers

The exec committee discussed their reports in brief and referred all members to the website to see the reports in detail.

President Zoe Goldthorpe(ZG) welcomed all members to the AGM and reported that all exec meetings are now held virtually.

ABC are hoping that a second cohort will be funded as part of the breast Credential Pilot and members should start to think about whether they would consider their unit being a training site for the second cohort.

ZG welcomed Fatima one of the new trainees to the AGM

Nadia Akhtar did ask what the title will be at the end of the Credential and ZG felt that all we could say at the moment would be "speciality doctor with Credential" and not "consultant".

Alice Moody asked if the trainees who have successfully completed the training would automatically move to the associate specialist grade – ZG felt that this would likely be a matter for local negotiation

Fatima Ali and Nadia Akhtar expressed their frustration at the lack of non CCT pathway for overseas doctors

Vice President Di Dalglish(DD) – talked to the members about her role as an educational supervisor. DD did her training for this locally and is also a clinical supervisor and explained how breast clinicians can now appear on the GMC list as a formal educational supervisor. Breast Clinicians may not be able to be supervisors for radiology trainees but may be able to be clinical supervisors for them. ZG is also an educational supervisor.

DD encouraged all members to consider becoming educational supervisors in their local units. Nadia Akhtar expressed an interest in doing this.

DD also discussed the fact that some units had struggled to get the secondary care FH training part of the credential curriculum. This is something the Project board are aware of and will try and facilitate this for the second cohort

Secretary Cathy Coleman (CC)

CC has now become a Trustee of Symposium Mammographicum(SM)and the ABC are well and truly embedded in to SM and CC encouraged members to register for SM and they would be able to watch at any time up until end of May and still get cpd points.

CC has come to the end of her term on exec but still would be involved via SM and Project Board. CC encouraged members to use the website to communicate with other members,etc

Training officer, Kate Jenkins (KJ) is still on maternity leave and there have been very few live events in view of COVID

KJ encouraged members to pay their fees via the website as the ABC is moving away from Standing Orders



Members should cancel their standing orders and pay online via the website

Treasurer, Kate D’Arcy informed members that the ABC balance is still more than £17000 and the accounts have been audited annually now for more than 3 years and this will continue. KDA informed members that we pay for the services of Sarah Hepburn who helps with the website and the ABC pays her for her time

KDA still feels uncomfortable about the large amount of money in our bank account. We over estimated the amount that would be needed for the Credential because most of the costs have been met by RCR or HEE. KDA pointed out that we used some of our excess funds to run the 2019 study day and the Human Factors workshop. .KDA felt that we should consider reducing the annual fee. . We have also created an ABC bursary (see later)

The members were asked what they felt would be a reasonable membership fee. Claire Godfrey suggested £30 as a new fee and there was wide agreement that this would be acceptable.

This was proposed by ZG and KDA seconded by Claire Godfrey

5. Future of the ABC

ZG reported that there has been a turnover of membership with retirements but new blood is coming in especially via the Credential

6. Election of Officers (Secretary, Treasurer and President)

Cathy Coleman is standing down at the end of tenure as secretary.

Anita Huws said that she might consider being secretary next year but not this year

Other members including Nadia Akhtar and Alice Moody would consider standing but would like to learn a little more about what was involved before formally standing for the post of Secretary.

The secretary post was not filled and the duties will be carried out by CC and the rest of the exec until a volunteer agrees to take over. CC will speak to the volunteers after the AGM

Kate D’Arcy is standing down at the end of tenure as treasurer.

Sarah Wake has volunteered to be Treasurer. ZG declared a potential conflict of interest in that both ZG and Sarah Wake are based at the same unit in Taunton and ZG also still has paper access to the accounts. There were no objections from the members to Sarah Wake standing.

She was proposed by ZG and seconded by Alice Moody.

Sarah Wake was duly appointed Treasurer of the ABC.

Zoe thanked Dr Kate D’Arcy for her diligence as treasurer since 2017 and will arrange for Kate D’Arcy to be removed from the accounts, with the addition of Sarah Wake as a signatory.

Sarah Wake will have training on membership works with Sarah Hepburn to handle this side of the role asap.



Zoe has agreed that she will be happy to remain as President of the ABC for another term.

She was proposed by CC and seconded by Claire Godfrey. There were no objections from the membership.

7. ABC Funds and reserves

This had already been discussed when we discussed the treasurer report (see above)

In addition, we discussed what would happen to the excess funds if the ABC was to fold as an organisation. It was felt that we should review /rewrite/update the constitution so that we can make plans if this was to happen. One suggestion is that we write in to the constitution what should happen to the funds in the event of the ABC folding eg creating an educational bursary via another organisation such as Symposium

8. ABC Bursary

KDA reminded the members about the new ABC bursary. Up to £100 is available to each full member between now and April 2022 . Proof of attendance must be obtained and members must apply for the bursary 2 weeks BEFORE the event. Full details and terms and conditions are available on the website including details of the maximum number of bursaries that are available.

9. Symposium Mammographicum

CC reminded the members about this event and encouraged ABC members to “attend”

Cpd points will be available up until May 2021

ZG and CC will chair the ABC sessions and DD is a speaker at the event.

Members were also encouraged to apply for the ABC Bursary to cover the cost of the event.

10. AOB

Claire Godfrey told members about the BMA road shows that are due to take place in the near future (2/2/2021 in Wales) The BMA would like members to feedback about the new SAS contract

Bethan Bayley is apparently also talking to the Welsh Health Board about hosting a Welsh version of the Credential in Wales.

11. Date of the next meeting – tbc

Created by Dr Catherine Coleman

Outgoing secretary of the Association of Breast Clinicians